

ENERGY ASSISTANCE PROGRAMS

The Energy Block Grant Program consists of two programs: Energy Assistance Program, (EAP), which assists low-income households with their heat bills, and Weatherization (WAP), which reduces the household energy consumption. EAP is limited to one-time payment assistance during the program year.

The Spokane Neighborhood Action Programs administers both Assistance Programs. Only one application is needed to apply for these programs. Income verification is to be current, three or twelve months for EAP and WAP. (See income eligibility guidelines.) Telephone applications are available as needed.

In order to avoid confusion and help you receive your grant money, the person who applies to the Center for energy assistance on behalf of the household must be the same person who has requested power from the City (i.e., the person whose name is on the utility account.) Remember that the City of Cheney is only the supplier of services, and that the Spokane Neighborhood Action Program is the administrator of these programs.

Other Energy Assistance Agencies you may contact: Cheney Outreach Center, United Way, St. Vincent DePaul, or your local church.

The City of Cheney is your utility supplier and it is **extremely important** that you communicate directly with the City at all times. If the City does not know that you have applied for Energy Assistance, or if you fail to follow up with the Neighborhood Center to make sure that the appropriate paperwork has been submitted to the City within the allotted period, and you have failed to keep your utility account current, your power will be disconnected.

Don't assume anything. When you have questions or are uncertain about the status of arrangements made, call the City to make sure all procedures have been followed: 498-9219. The Energy Assistance program can be confusing so don't hesitate to call. Remember: *YOU ARE THE ONE RESPONSIBLE* to make sure that the Spokane Neighborhood Action Program has submitted all the paperwork to the City within the period allotted. Don't put it off. If you wait until a few days before your time period is up in all likelihood, you will be unable to avoid being disconnected (assuming your bill is past due).

Where to Apply: **Please see the back side for Customer Responsibilities**

Spokane Neighborhood Action Programs
Downtown Center
Call **509-242-2376** for an appointment
You can also visit their website www.snapwa.org to make appointments.

Who to Contact at the City of Cheney:

Notify within 5 days if
unable to pay your bill: City of Cheney
Utilities
Finance Dept
609 2nd St
Cheney, WA 99004

Where to submit Moratorium
Qualification Statement Telephone: 498-9209

Where to complete, sign & file
Special Payment Agreement and
Moratorium Payment Plan

**** INCOME ELIGIBILITY AMOUNTS**

There will be a 20% deduction from all working persons' gross earned monthly income when determining income eligibility. The following are approximate monthly income maximums for the energy programs:

Family Size	Monthly Income	Family Size	Monthly Income
1	\$ 1,164	5	\$ 2,814
2	\$ 1,576	6	\$ 3,226
3	\$ 1,989	7	\$ 3,639
4	\$ 2,401	8	\$ 4,051

(There are also other factors considered in determining eligibility for the Energy Assistance Programs. Please contact the Spokane Neighborhood Action programs for a determination of your situation.)

If you are in need of assistance, here are the addresses and phone numbers for other agencies:

Cheney Outreach 423 N 6 th St Cheney, WA 99004 509-235-8900	United Way 507 N Howard Spokane, WA 509-624-2277	St. Vincent DePaul 2901 E Trent Ave Spokane, WA 99202 509-534-2824
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As a customer, your duties are summarized below with regard to delinquent utility bills from November 15th through March 15th. A complete text of RCW 35.21.300 which details customer responsibilities is available upon request from our office.

You will not be disconnected if you do the following:

1. Notify the utility of your inability to pay the bill within 5 days of receiving the first late notice AND
2. Provide certification of income for the prior twelve months to a grantee of the department of community, trade, and economic development which administers federally funded energy assistance programs (for us, this would be Spokane Neighborhood Action Program or SNAP) AND
3. Has applied for assistance from SNAP or other organization AND
4. Has applied for low-income weatherization assistance if such assistance is available AND
5. Agrees to a payment plan designed to pay the past due bill by the following October 15th and to pay for continued utility service. AND
6. Agrees to pay the moneys owed, even if you move.

The energy assistance program administered by SNAP is *only* for the electric portion of your bill. Any water, sewer or refuse charges must be paid in full each month. Verification of the above actions may be required in order to continue your electric service.