



Agenda/Regular City Council Meeting
April 12, 2016 - 6:00 P.M.
City Council Chambers

- A. Call to Order - Pledge of Allegiance
- B. Roll Call - Excused Absences
- C. Minutes of the Regular City Council Meeting of March 22, 2016
- D. Claims/Vouchers: Voucher Amount \$345,243.23, Payroll Amount \$754,603.51
- E. Claims for Damages
 - Rick Romero = \$2,500.00
 - Mohammed Almazeedy = \$2,000.00
 - Deanna Russell = \$300.00
- F. Small Contracts (Less than \$10,000) - Approved by Mayor
 - Four Seasons Landscaping - Police Dept Landscaping = \$2,029.32
 - Crossmatch - CMT Advantage Maintenance = \$935.69
- G. Information Items
 - Cheney School District Update
 - Proclamation for Public Safety Telecommunications Week
- H. Appointments - None
- I. Citizen Comments: Open to Public (two minute limit)
- J. Action Items
 - Public Hearings - None
 - Resolutions
 - 1. 16-029 - Resolution E-387 - Light Department Mini Excavator and Trailer Purchase
 - 2. 16-035 - Resolution E-389 - COPS (CHP) Grant Application
 - 3. 16-036 - Resolution E-390 - Backflow Management Services Contract Award
 - 4. 16-037 - Resolution E-391 - Electrical Engineering Contract
 - 5. 16-038 - Resolution E-393 - Finance Copier Lease
 - 6. 16-039 - Resolution E-392 - 2016 Lodging Tax Disbursement
 - 7. 16-041 - Resolution E-394 - General Automotive Service Agreement
 - 8. 16-042 - Resolution E-395 - General Electrician Service Agreement

Ordinances

9. 16-031 – Ordinance W-84 – Capital Facilities Plan 2016-2021

10. 16-034 – Ordinance W-85 – Interim Zoning

11. 16-040 – Ordinance W-86 – 2016 Budget Amendment #1

Other Business – None

K. Staff Reports

L. Mayor’s Report

M. Council Reports

N. Executive Session – None

O. Adjournment

**Mission Statement
City of Cheney**

The Mission of the City of Cheney is to responsibly provide its citizens desirable services while promoting and optimizing the finest quality of life.

Vision Statement

“Known for its family centered environment, dedicated to life-long learning, with widespread community involvement and devoted to sound economic development.”

“Know well what leads you forward and what holds you back, and choose the path that leads to wisdom.” Buddha

16-029 - Resolution E-387 - Light Department Mini Excavator and Trailer Purchase

The Light Department issued an invitation to bid for the purchase of a mini excavator and trailer. One bid was received and was submitted by Bobcat of Spokane for a purchase price of \$55,686.00 plus tax.

16-035 - Resolution E-389 - COPS (CHP) Grant Application

We have an opportunity to apply for a grant, which would cover part of the cost of hiring an additional police officer over a three year period. Adding an officer would increase officer safety and allow an increase in proactive community policing efforts. The federal government, through the COPS grant, assists departments with hiring additional police officers by offsetting up to three years of initial wage and benefits for entry-level officers.

16-036 - Resolution E-390 - Backflow Management Services Contract Award

A Request for Proposals was advertised for cross connection control management services. City staff has reviewed the proposal and recommends entering into a contract with Backflow Management Inc (BMI) for backflow management services.

16-037 - Resolution E-391 - Electrical Engineering Contract

A Request for Proposals was advertised for electrical engineering services for the Light Department. City staff has reviewed the proposal and recommends entering into a contract with Commonwealth Associates Inc. for Light Department electrical engineering services.

16-038 - Resolution E-393 - Finance Copier Lease

The copier lease in Finance expires 4/2016. Attached is a 60 month lease for a new copier to serve both the Finance Department and the Mayor's Office. This lease includes maintenance, service, and toner. The major difference in this lease is the increase of allowed monthly color copies from 1,000 to 3,000 to accommodate the actual usage of the copier. This increase, while increasing the monthly lease by 4100, will actually save approximately \$200 each month.

16-039 - Resolution E-392 - 2016 Lodging Tax Disbursement

The City of Cheney Lodging Tax Committee has met and reviewed six applications received for funding. The Committee recommends fully funding two of the applications. Total amount of funding \$8,350.

16-041 - Resolution E-394 - General Automotive Service Agreement

AMG Auto has provided good service to the City in the past and is very conveniently located. This contract is negotiated at a better rate than non-contract work and saves the City \$20 per hour. This contract is non-exclusive and does not limit us in any way from using other mechanic shops.

16-042 - Resolution E-395 - General Electrician Service Agreement

This contract will initially be for installing lights in the compost building and miscellaneous wiring at City Hall and the UB. It is non-exclusive and allows the city to use this contractor for other small jobs but does not limit us in any way from using other electricians.

16-031 - Ordinance W-84 - Capital Facilities Plan 2016 - 2021

The Capital Facilities Plan is one of the implementation programs outlined in the Comprehensive Plan. Capital facilities are the basic services that the public sector provides to support the community as it currently exists, and as it is expected to develop over the next twenty years. The state Growth Management Act (GMA) establishes many of the requirements for the Capital Facilities Element, within the Comprehensive Plan (RCW 36.70A.020).

16-034 - Ordinance W-85 - Interim Zoning

Ordinance W-85, which is a 90 day extension of Ordinance W-71, which adopted an interim zoning of Block 25, Reservoir Park Addition, to the current use of the properties on both sides of Washington Court which single-family residential has been consistent since 1956. To complete the public review process, it is necessary to extend the interim zoning enacted through Ordinance W-71.

16-040 - Ordinance W-86 - 2016 Budget Amendment #1

This is the 1st budget amendment of 2016 and covers four (4) funds totaling \$1,011,700. The proposed amendments are as follows: Arterial Street Fund - \$1,004,500, Criminal Justice Fund \$2,200, Water Fund - \$0 (transfer of ending fund balance to capital), and the Equipment Rental Fund - \$5,000.

